

SECURITY CHECK UPDATES

As required by 5 CFR part 731, Executive Order 10450, HSPD-12, Policy for a Common Identification Standard for Federal Employees and Contractors, and Federal Information Processing Standards (FIPS) 201, "Personnel Identity Verification (PIV) of Federal Employees and Contractors," all federal and contract employees are subject to a personnel security background investigation. The level of investigation is determined by the employee's position risk designation level and at a minimum, will require completion of a National Agency Check with Inquires (NACI). Employees who have undergone an investigation commensurate with their position risk designation level within the past fifteen years are not required to be reinvestigated at this time.

Also, employees who are scheduled to retire or leave federal service prior to May 1, 2007 are not subject to a reinvestigation. Employees transferring to another federal agency are subject to the reinvestigation process.

NOTE: For those employees who recently received notification from the Headquarters Security Office to complete Standard Form 85 or Standard Form 85P, your previous investigation was conducted more than fifteen years ago or your position risk designation level has changed to warrant a higher level of investigation. The level of investigation derived from the Standard Form 85 or Standard Form 85P is for suitability determination only. It does not authorize access to classified information.

If you have specific questions or concerns related to investigation processes, please contact Antoinette Ford at 358-0194.

Below are some helpful references and their links:

NPR 1600.1, NASA Security Program Procedural Requirements

http://nodis-dms.gsfc.nasa.gov/restricted_directives/displayDir.cfm?Internal_ID=N_PR_1600_0001_&page_name=main

Homeland Security Presidential Directive HSPD-12, Policy for a Common Identification Standard for Federal Employees and Contractors, including the OMB memo of August 5, 2005

<http://www.hq.nasa.gov/office/ospp/internal/HSPD-12.htm>
<<http://www.hq.nasa.gov/office/ospp/internal/HSPD-12.htm>>

NASA Form (NF) 1684, FEB 1999, Authorization for Release of Credit Reports (Pursuant to Fair Credit Reporting Act (FCRA) of 1970, as Amended).

https://pollux.hq.nasa.gov/nef/user/form_details.cfm?chart_id=513

This credit check comes under the heading of "written inquiries" that the Agency does in addition to the "National Agency Check." In fact, the Government has always been able to check employees' and applicants' credit reports. What has changed in recent years is that they now need your permission/release in order to do it. This is not a result of HSPD-12, but of the Fair Credit Reporting Act. If an employee refuses to sign the release form, the consequence is that "...your eligibility for [whatever you are applying for] may be adversely affected." (This is not automatic termination as some of you may have heard.) The form also explains that NASA will not take any action based on negative information in the credit report without giving the employee a copy and affording certain rights.