

NASA INC notice, July 15, 2008,

Subject: Please Update Your NASA Travel Card Information

The NHPA recommends that employees exercise due diligence when responding to solicitations for personal information over the phone or at web sites. For this specific case, i.e., providing personal information to the outgoing contractor for the NASA Travel Card, we suggest that you proceed with caution, carefully considering all that we have learned at our annual security training sessions. The NHPA Board members do not intend to log on to the BoA web site or call their Customer Service Unit as urged in the notice. Rather, we will be assuming that our employee information is correct based on our latest billings from BoA and expect BoA to transfer that information to JPMorgan Chase.

The NHPA plans to formally request that this notice be withdrawn.

Any questions, please feel free to contact any of the Board members.

Link to:

From: NASA INC <hq-nasa-inc@nasa.gov>

Reply-To: <nasa_inc@hq.nasa.gov>

Date: Tue, 15 Jul 2008 10:24:43 -0500

To: <headquarters-govt-only@lists.hq.nasa.gov>

Conversation: Please Update Your NASA Travel Card Information

Subject: Please Update Your NASA Travel Card Information

Point of Contact: NASA Shared Services Center (NSSC) Contact Center,
1-877-NSSC123 or nssc-contactcenter@nasa.gov

Please Update Your NASA Travel Card Information

All NASA travel cards will expire and cannot be used after Nov. 29, 2008, because the current bankcard services contract with Bank of America ends on this date.

Employee information on file with Bank of America will be used to generate the new travel cards from JPMorgan Chase, NASA's new bankcard services provider. If this information is incorrect, it could delay the delivery of your new travel card. Therefore, it is important that you verify or update the following personal information currently on file with Bank of America by Aug. 1, 2008: name, billing address, work telephone number and NASA e-mail address. You may do so by logging into the Bank of America Web site (if you have previously set up this option), or you may contact Bank of America's Government Card Customer Service Unit at 1-800-472-1424.

JPMorgan Chase will issue new travel cards on or about Nov. 1, 2008, to all NASA civil service employees who currently have Bank of America cards. Cardholders will need to activate their new cards prior to use by following instructions provided with the card. The new cards are to be used starting Nov. 30, 2008.